

JJIF WORLD CHAMPIONSHIPS

URUGUAY, NOVEMBER 22 - 25, 2002



Selection & Participation Memorandum

The following Criteria, Procedures and Responsibilities for qualifying, being selected and participating as a Member of the USA JU-JITSU

TEAM traveling to and participating in the JJIF World Ju-Jitsu Championships are as follows:

1. Athletes must be members in good standing with the United States Ju-Jitsu Federation (USJJF).
2. Athletes should have placed 1st, 2nd, or 3rd in the 2002 USJJF Championships conducted in Akron, Ohio on September 15, 2002. One primary person will be selected with an alternate identified. Preference will go to the *1st place winner* of each *Adult Open Division* for both *Duo" & Kumite* competitions You must make your intention to go or not clear when you are contacted and you must meet all deadlines.
3. Team Members must travel with the Official USJJF National Coach & the USA Team to the JJIF World Championships in Uruguay. You will be traveling with: the Chief of Delegation, the Chief of Mission, Head Coach Benjamin DeLeon, and a Team Manager. All travel will be coordinated by the USJJF Team Travel Committee, Jeff Ellis, Chairman. You may call Ben DeLeon, Jack Pyles, or Jeff Ellis directly and they are all acting under direction from the USJJF National Office.
4. Each Member of the USJJF Team must provide their passport and their own funds for the travel - food and housing expense and an administrative expense necessary to make the trip possible. This additional charge will cover the dues and entry fee for the USJJF at the Championship.
5. All flight booking must be done through the USJJ Travel Committee. The costs of the travel will differ as much as \$400, depending upon where you live. The housing cost is fixed. There will be administrative charge of \$200 per person to pay for the cost of putting the team together and to pay for the costs of the Championship which include dues and entry fees. There may be additional costs if emergencies arises such as transportation difficulties, lost equipment, theft and other unforeseeable hazards.
6. Each Member of the USJJF Team must meet the "deadlines" set by the Travel Committee and/or Coaching Staff to ensure their place on the Official National USA Team.

CERTIFICATION:

I have read the above Memorandum of Agreement for the Selection & Participation Criteria as a Member of the Official USA Ju-jitsu Team traveling (to and from Uruguay) and competing in the 2002 JJIF World Championships. I understand all of the above criteria, procedures, requirements and responsibilities to be a Member of the USJJF Team. If I am selected (and choose to be a Member of the Official 2002 National USA Ju-jitsu Team), I hereby agree to all aspects of this Memorandum of Agreement.

Name _____ Date _____

IMPORTANT NOTES:

Congratulations on your selection to the USJJF World Championship Team to the JJIF World Championships in Uruguay, November 22 to 25, 2002 More complete information will be sent to you regarding the travel arrangements and regulations for this event as departure nears.

Please send us the following information ASAP

Your Formal Name is: _____

Your Fax number(s) are: _____

Your Email numbers(s) are: _____

Your Mailing Address are: _____

Your Social Security No. is: _____

Your Passport # is: _____

Please list medication that you are on if any:

Read carefully the enclosed material, - The term THE OFFICIAL DELEGATION refers to the entire group made up of all the persons authorized to travel with the OFFICIAL US JU-JITSU FEDERATION TEAM.

You, or your parent if you are underage, must sign a registration form, liability release, ATHLETE OF MINORITYAGE FORM, and the MEDICAL HISTORY QUESTIONNAIRE or you will not be allowed to participate. Send one copy to *Team Travel Service* and one copy to the *National Office*.

The training is under the supervision of *Head Coach Ben DeLeon*. Technical meetings will go cover training methods, travel and team requirements and will be in the charge of our staff. The days are warm/cool and the nights are warm/cool; bring the right clothes for casual wear as well as your sweat and team gear. Also, always bring your formal attire. You may also bring protective padding for training use.

The TRAVEL REGULATIONS as noted in this document are enforced and every one is to travel in groups. During free times, all times men will travel in groups of two (two, four, six, etc) and women will travel in groups of three (three, six, nine etc.). At all other times we will be a *complete team*. You will most likely get up way before sunrise and you must be in your room for the night when told to be. No exceptions!!

We will meet at the airport main baggage area at the designated meeting point (to be decided) at the date and time of (to be decided). Watch your mail for further information.

CONTACT NUMBERS:

Ben DeLeon - Head Coach --bdbad@elknet.net --dmma@charter.net

Jeff Ellis - Travel Chairman--ikc@raex.com--

18460 West River Road, Columbia Station, OH 44028

Wk: (440) 238-9390 Hm: (216) 236-3482 Fx: (216) 236-9026

Jack Pyles - Assistant Travel --na2510@sssnet.com--330-760-3015

8805 Vandergriff Avenue NW Canal Fulton OH 44614

President Bethers --natlhq@usjujitsu.net --775-887-8882

George Anderson - Chair Central TechCom -- usakf@raex.com -- 330-813-2720



USJJF TEAM TRAVEL OPERATIONS AND REGULATIONS

PART 1

PARTICIPATION, REGULATIONS, PENALTIES

Read and Approve

- A. I understand that while participating at the *JJIF World Championship in Uruguay*, I will be representing my team, my *National Governing Body*, and the sport of *Ju-jitsu*. I also acknowledge that I will be representing my country in international competition, which is an honor and privilege of which I will be proud for my entire life. The United States has a history of fielding teams which the entire nation and much of the world salutes. I will respect this lofty position and remember that the world is watching what I do at these Games.
- B. Should a disciplinary problem arise, i.e., public misconduct, breaking of the law, etc., it will be dealt with by an *Event Administrative Board* normally composed of the following:
1. The Officers of the US Ju-jitsu Federation (hereinafter called the USJJF)
 2. The Chief of Delegation
 3. The Chief USJJF Referee
 4. The Chair of the USJJF Organizing Committee
 5. The Chair of the Athletes Advisory council
 6. Other members, as the President of the USJJF deems appropriate
- C. *Their decision will be final*, but subject to the *USJJF Athletic Rights of Appeal* as noted at the top of page #7 of this document
- D. Possible disciplinary actions could be, but are not restricted to, the following:
1. Expulsion from the *USJJF Team*. Sent home immediately, regardless of whether my competition has taken place or not;
 2. Restricted to my village room during non-competition and/or training hours;
 3. Required to return my official USJJ gear and/or uniforms;
 4. Required to perform a certain task(s), such as formal written and/or oral apology;
 5. Denied the privilege to march in *Opening and/or Closing Ceremonies*;
 6. No visitor privileges at the *Athletes' Village* or *Team Residence*;
 7. Recommend to my RJO, the loss of privilege to participate in future events.
 8. No longer be able to purchase tickets to the events;

E. Because each case will be heard on an individual basis —

1. The penalty appropriate for the indiscretion will be decided by an *Event Administration Board*. Before a judgment is reached, each individual will be allowed (and encouraged) to appear in person before the Event Administration Board. The Event Administration Board may appoint a panel to hear your case which will then make a recommendation to the full board. *The appeal process is detailed at the top of page #7 of this document.*

F. I HAVE READ THE RULES AND REGULATIONS FOR ALL MEMBERS OF THE OFFICIAL DELEGATION TO THE US JU-JITSU FEDERATION INTERNATIONAL EVENT AND AGREE TO OBSERVE AND ABIDE BY THEM, AS WELL AS THOSE OF MY RJJO AND THE LOCAL ORGANIZING COMMITTEE.

G. Read and signed _____

Participant's Signature _____

Address _____

Participant's Name (Printed) _____

Date of Signature _____

PART 2

USJJF RULES AND REGULATIONS FOR CONDUCT FOR ALL MEMBERS OF THE OFFICIAL DELEGATION TO OFFICIAL USJJF INTERNATIONAL TEAM EVENTS

- A. All members of the *Official Delegation* shall conduct themselves in conformity with the traditions of the Ju-jitsu competition and in such a manner that you bring credit and honor to yourself, your teammates, your RJJO, the USA Ju-jitsu Federation, and the United States of America.
- B. All members of the *Official Delegation* should make themselves aware of and adhere to the laws of any foreign country visited during an international trip. It is important to remember that United States Citizenship does not necessarily provide immunity from local laws.
- C. Any member of the *Official Delegation* who violates the customs, travel or currency regulations of the country where the Team is residing, or violates the regulations of the Athletes Village, shall be liable to immediate dismissal.
- D. All members of the *Official Delegation* shall abide by the rules of the USJJF and the *Local Organizing Committee* which include, but are not limited to:
 - 1. Visitor access is restricted to the common areas of the living quarters; and,
 - 2. The unlawful use or possession of alcohol, illegal drugs, or IOC, JJIF or USJJF banned substances, is strictly forbidden.
- E. All members of the *Official Delegation* understand that they will be held financially responsible for damage deemed to be wantonly and willfully executed on their part and may be subject to further action by the USJJF.
- F. All members of the *Official Delegation* shall be responsible for their personal belongings at all times and will assist in maintaining the cleanliness, safety and security of their living quarters assigned for private and general use.
- G. All members of the *Official Delegation* shall wear their participant accreditation at all times and understand that it may be revoked if used by unauthorized persons.
- H. All members of the *Official Delegation* shall maintain dignity and shall not carry prohibited material(s) at the *Opening, Closing and Awards Ceremonies* at the Ju-jitsu competition, and shall accept any consequences for inappropriate behavior at these events.
- I. Any competitor who uses an unauthorized device or piece of equipment, or who uses any prohibited substance or procedure to enhance performance, shall be subject to disciplinary action in accordance with the protocol applicable to the competition.
- J. Any member of the *Official Delegation* who encourages or assists in the violation of the above rule shall be subject to sever disciplinary action.
- K. Drug testing may be conducted at the Ju-jitsu competition for medal winners and selected athletes. Proven use of banned substances would make the athlete subject to disqualification from USJJF teams and activities.
- L. USJJF approved or issued apparel shall be considered the competitor's official clothing until their return to the United States unless informed otherwise by the USJJF official staff.

- M. Parade Uniforms, shall not be worn prior to the parade, unless special permission is granted by the *Head of Delegation*.
- N. The official award team dress authorized by the USJJF must be worn at all award ceremonies, all press conferences, all media appearances, and any other official function where the USJJF designates that this clothing will be worn
- O. USJJF supplied warm-ups and competitive uniforms may be worn during the actual competition at the Ju-jitsu competition.
- P. No member of the *Official Delegation* shall, for any reason, engage in newspaper, magazine, radio or television work for remuneration during or hold press conferences during the duration of the trip, without the knowledge and permission of the *USJJF Delegation Leaders*.
- Q. All members of the *Official Delegation* at the Ju-jitsu competition shall travel to and from the respective Games as a unit, except in those instances where permission to do otherwise shall have been granted by the *Travel Services Committee*. The Committee shall arrange and supervise all Team travel to and from events. At the site of the event the Head of Delegation, expressed through the Coaching Staff, is in charge.
- R. All athletes and team officials shall be housed together at the *Ju-jitsu Athletes Village*, or other quarters provided at the site of the event. They shall live, eat and remain together until their return to the United States, unless special permission to do otherwise is granted in writing by the *Chief of Delegation*. The *Coaching Staff* shall be responsible for housing arrangements and room assignments, the issue of and return of room keys, procurement of special food, supervision of meal service and arrangement for special meals and possible box lunches.
- S. While it is recognized that there are special circumstances where athletes living outside a Athletes Village can enhance the ability of a competitor to perform well, living in the village is an important part of the multi-sport experience at events, and in addition, security considerations, and the USJJF overall responsibility for the *Official Delegation*, mandate that the *Staff* know where all members are living.
- T. The USJJF is not responsible for travel, hotel or ticket arrangements for people not included in the *Official Delegation* but they may be permitted to travel and stay with the team by the *Travel Committee* and then they must abide by the general travel regulations..
- U. All competitors shall be under the supervision of the *Team Manager, Training Coordinator, or Coaches*, and will attend all training, competitive sessions, warm ups, Team meetings official ceremonies, and public relations events, as required by the Team Staff.
- V. To be eligible for participation in the Ju-jitsu competition, a competitor must comply with the USJJF and Olympic Charter, as well as with the rules of JJIF, W. Any competitor in the Ju-jitsu competition for which the USJJF has entered them, must be a citizen of the United States.

- X. It is the duty of the USJF to provide fair notice and opportunity for a hearing before declaring an athlete ineligible to compete in competition at the event. The following steps will be taken to assure an athlete's right to notice and a fair hearing.
1. The athlete will be given sufficient notice, usually in writing, specifying the charges and the proposed penalty.
 2. The athlete will be given a reasonable time between receipt of the notice of charges and the hearing
 3. The athlete will have the opportunity to be assisted in the presentation of the case at the hearing.
 4. The hearing will be before the Event Administrative Board which will hear both sides of the controversy and will make a final determination. Both parties will be given the opportunity to examine and cross-examine all witnesses.
 5. In event that arbitration is chosen, it will be set by the Rules of the American Arbitration Association.

PART 3

GENERAL TEAM REGULATIONS BEHAVIOR AND PROTOCOL

A. The Official Delegation

1. Chief of Delegation- The highest elected officer of USJF and Chief Executive Officer of the or other as appointed by the USJF President.
2. Chief of Mission - A control officer appointed by the USJF President - in charge of the entire trip operations. (Note: while the *Chief of Delegation* may be handling diplomatic exchanges, the *Chief of Mission* must tend to our *Delegation operations*.)
3. Liaisons and Attaches to the Chief of Delegation and Chief of Mission are in the *Delegation* to assist our staff and must in all cases observe protocol within the *Delegation*. They should not be absent without informing the officers to which they have been assigned and must follow all general regulations.
4. If you are part of the *Delegation*, you must follow regulations or you will be removed from the *Delegation*. All approval for deviation from regulations must be in writing from the Chief of Delegation, Chief of Mission, or the Head Coaches.

B. Expressly Forbidden

1. Use of drugs per USJF and Olympic regulations.
2. Alcoholic beverages by *Coaches* and *Team members* - unless expressly approved in writing by *Chief of Delegation*.
3. Public displays of profanity, loud vulgar behavior, or flagrant rowdiness, or any other such behavior which brings disrepute on and besmirches the *Delegation*. Horseplay and pranks are out of place and may bring penalties.

C. Delegate Transfers and Meetings

1. All members of the entire *Delegation* (which includes the *Team*) must meet at the assigned places at the appointed times. Failure to comply will exact stringent penalties.
2. The *Team Manager* will be responsible for all notifications of meetings, and assure that all personnel are awake and on board.
3. During travel or transfer positions: The Delegation shall stay with the leader and will not wander about except by permission. The senior leaders of the Delegation will be afforded first entry to accommodations and first seating. The seating order will be assigned by the Team manager who should attempt to completely integrate the Team. .

D. Protocol

1. Terms of Address — All officers of the Delegation are to be publicly addressed by their titles and/or surnames. All the Delegation must express a greeting to each other when first meeting during the day or at an event.
2. Introductions - In all cases, the Delegation will be introduced in the following order by their seniority.
 - a) The USJF elected officers
 - b) The Executive Committee
 - c) Dignitaries
 - d) Team
 - e) Coaches
 - f) Team Managers and Liaisons
3. In discussions - the protocol to respond to questions goes to the highest elected officer or the highest authority. Great care should be taken to not expound on any political issues (martial arts, religion, or national politics) without consultation with the *Chief of Delegation*, and not to interfere in diplomatic discussions.

E. Socializing and Fraternization

1. *Coaches* must not have imprudent "liaisons" with *team members*. In the case of a coach having students on the *Team*, there should be no noticeable grouping of the personal students with that coach.
2. *Members of the Delegation* are not permitted to date, or fraternize with foreign nationals unless on unsupervised free time and with written permission of the *Coaching Staff* or *Chief of Delegation*. Officially organized international get-togethers are an exception.

F. Security

1. Team valuables should be checked into the residence safe whenever possible. In cases where the *Team* must have their gear in a locker room, the *Team Manager* shall collect valuables and secure them in a suitable resource.

G. Clothes and Baggage

1. Travel Attire: Formal
 - a) Navy blue blazer with silver buttons; Regulation tie; White shirt; Gray slacks - uncuffed - Black belt; Black shoes and black socks

2. Travel Attire: Informal
 - a) Official US Team tracksuit; Official US Team nylon over jacket; Official US Team t-shirt
3. Baggage: One expandable bag or soft sided equivalent; One large carry on - This bag should be of such dimensions that it can fit into the trunk of a small car together with the luggage of at least two other persons.

H. Coaching Staff Procedures

1. The coaching staff, Team, and manager are under the management and direction of the *Head Coaches* for the event, who in turn is responsible to officers of the *National Committee with the Delegation*.
2. *Coaches* will not act in a manner unbecoming to their position - shall observe all protocol, and shall specifically set a good example of decorum and morality.
3. The Team and the coaching staff are separate and independent and the COACHES are not part of the Team as such and should exercise restraint in their social contact. This is not to say that there should be no rapport, but notes that command may be weakened through excessive familiarity.
4. *Coaches* must report the days events to the *Delegation Staff* whenever possible. At the end of the trip a complete report which includes evaluations, ratings, results, etc., must be filed with the *National Office and Chief of Coaching Section*.
5. A complete projection of plans and training schedules must be delivered to the *Chief of Delegation* upon arrival and inspection of competition and training sites.
6. Upon departure of the tournament location, the *Head Coaches* for the event will hand deliver an evaluation about the athletic performance and match results.
7. Outstanding photos of competition or *Delegation* might be valuable to our Ju-jitsu Public Relations effort. Copies of excellent photographs should be forwarded to the *National Office*.
8. All other coaching regulations must be adhered to whenever applicable and the *Coaches* are considered fully responsible for the *Team* performance and behavior.
9. *Coaches* are not designated as *Dignitaries of the Delegation* and should not barge into and/or interfere with diplomatic contacts or conversations.

I. Team Management Procedures

1. All travel arrangements are to be handled through the appointed purser and the Team manager with the advice and consent of the Chief of Delegation.
2. Return travel arrangements must be made and confirmed a minimum of 48 hours prior to departure from tournament location. A confirming report of arrangements must be delivered to the Head of Delegation 24 hours before actual departure.

J. Penalties and due process

1. In cases of where these regulation may be contravened, - Due process, penalties and athletes rights and penalties shall apply as prescribed in the USJJF Code (see attachment)

Notice And Approval

I have read the entire document and understand the items noted there-in and I hereby agree to abide by them.

Date_____

Event_____

Name_____

The enclosed papers must be in our office by _____ Use Registered Mail!